

**Please review this page in its entirety before submitting your request to join the program. Many common questions are already answered, and the process of enrolling is documented.**

Vidor ISD, in conjunction with Verizon Wireless, is extending government discounts to employees through a payroll deducted program. Beginning January 1, 2018, signups will happen **monthly** on the **1<sup>st</sup> working day of the month**. This will allow the most flexibility to employees but give administration staff ample time for management. Please read over the information on this site before signing up.

## **Mifi Program**

FREE 4G LTE Hardware with UNLIMITED speeds up to 54MBs.

**Plan costs-** \$37.99 monthly with a prorated cost of \$56.99 for the first month

- Payroll Deducted Billing
- Free 4G LTE Device
- Connect up to 15 devices simultaneously
- Unlimited Data with throttling at 25GB \*\*
- 3G Speeds when throttled
- Resets after full monthly payment
- Every MiFi is labeled to the user/NO CONTRACT

### **A couple of things to remember:**

- Vidor ISD will not order any mifi devices until both the enrollment form has been submitted and the Purchasing Department has approved the setup.
- Orders to Verizon Wireless will be submitted monthly on the **second working day of the month**. If that falls on a holiday the previous working day will be used.
- Your first payroll deduction will be \$37.99 plus \$19.00 due to the prorated charges for a total of \$56.99 the first month. After the first month, the payroll deduction will be \$19.00 per paycheck.

### **The Process:**

The Employee reviews the information provided here in its entirety, including FAQ.

The Employee completes the necessary paperwork for the Payroll deduction authorization and returns the completed form to Jennifer Lopez at [jlopez@vidorisd.org](mailto:jlopez@vidorisd.org) or Susie Daniel at [ldaniel@vidorisd.org](mailto:ldaniel@vidorisd.org) in the Payroll Department. For additional questions about the payroll

deduction form call 409-951-8723. Any form received after the first working day of the month will be held for the following month's order.

The Employee notifies the Warehouse (Purchasing Department), Tracy Bryan, at [tbryanjr@vidorisd.org](mailto:tbryanjr@vidorisd.org) or 409-951-8770, of his/her intent to participate. Any notification received after the first working day of the month will be held for the following month's order.

For Verizon Wireless ports, after being notified, the employee will use the online tool or call the support line to release the number associated with the device for porting.

The Warehouse will receive notification from Verizon Wireless and **accept** the released number.

Once the hardware is delivered to Vidor ISD, the employee will be notified.

The employee may terminate the agreement at any time by notifying Vidor ISD Payroll department in writing and returning the device to the Vidor ISD Warehouse. Termination of employee will terminate the agreement. In most cases, there will not be a refund for partial months.

## **Frequently Asked Questions:**

### **Q: Who is our Verizon Government Account Rep?**

**A:** Derick Arredondo: [Derick.Arredondo@verizonwireless.com](mailto:Derick.Arredondo@verizonwireless.com)

All questions related to this program should go directly to Mr. Arredondo  
Verizon 4125 Dowlen Rd  
Beaumont TX 77706  
409-289-0057  
713-219-8364

### **Q: Who do I call for Support?**

**A:** Verizon Wireless (Derick Arredondo) is still the contact for all support needs. Vidor ISD Technology Department will not provide support for these devices because they are considered personal devices.

### **Q: Where can I login to see my bill and calling details?**

**A:** You cannot. Due to it being part of a government plan, there will be no access to the individuals. Detail billing will also be unavailable. Billing questions will need to go through Vidor ISD payroll department.